COVID-19 Sanitation Guidelines for Lab Managers

In order to prevent the spread of COVID-19 (Coronavirus), lab managers should undertake the following sanitation measures inside lab spaces. Adjacent spaces such as offices, kitchens, break areas, etc. will be disinfected by custodial staff. To obtain supplies or to request additional disinfection cleaning services, submit an AiM request or contact the Service Center at (626) 395-4717.

Personnel Protective Equipment:
- Lab personnel performing the disinfection will wear disposable gloves, lab coats, and any other PPE required inside the laboratory space.
- Lab personnel performing the disinfection must wash hands with soap and water for at least 20 seconds after removing their gloves.

Disinfection Material:
- Laboratories operating at BSL1 or BSL2 can use their regular disinfectant solution, 70% ethanol or 10% bleach.
- All other laboratories needing disinfection can request cleaning supplies from Custodial Services including disposable wipes saturated with one of the EPA approved cleaning agents, such as a hydrogen peroxide or bleach-based solution.

Disinfection Procedures:
- Wipe or spray surfaces, leaving the surface moist for at least one (1) minute or per manufacturer’s instructions prior to wiping down completely. For sensitive equipment that cannot withstand a large amount of moisture, use wipes or wetted paper towels with the maximum amount of disinfectant without compromising the equipment.
- Disinfection should focus on all surfaces that are frequently touched: bench top; computer station inside the lab (if applicable); phone; desk; chair arms; pipettes heads; and other frequently used equipment, especially controls, buttons, etc.

After Disinfection:
- Used wipes and gloves can be discarded in regular waste.